

**JOINT APPRENTICE COMMITTEE**  
POST OFFICE BOX 560249 • COLLEGE POINT • NEW YORK • 11356-0249  
**2023 SELECTION OF APPRENTICES**  
APPLICANTS ACCEPTED WILL NOT START WORK BEFORE FALL 2024

**THIS IS NOT AN APPLICATION**

The Joint Apprentice Committee will accept **LETTERS SENT BY REGISTERED MAIL** requesting an Apprentice Electrician Application according to **stamped postmark** date at the above address during a ten (10) day period, or less, if 2,000 registered letters are received before then. It is anticipated that 300 apprentices will be accepted. Acceptance of all **LETTERS SENT BY REGISTERED MAIL** requesting an application must NOT be postmarked earlier than October 16, 2023.

- **LETTERS SENT BY REGISTERED MAIL** addressed to Joint Apprentice Committee, Post Office Box 560249, College Point, New York 11356-0249 are the **ONLY** requests which will be accepted.
- Letters sent by "Certified Mail" Classification will **NOT** be accepted.
- Do not allow the Post Office Clerks to convince you otherwise.

The first two thousand (2,000) **LETTERS SENT BY REGISTERED MAIL** postmarked between October 16, 2023 and October 27, 2023 from applicants (eligibility requirements outlined below) addressed to the Joint Apprentice Committee, Post Office Box 560249, College Point New York 11356-0249 will be mailed an application during the month of January. Traditionally we have exceeded our required amount. In 2019 5,358 requests were received on the first day. In 2014 7,904 requests were received on the first day and all applications were processed.

All **LETTERS SENT BY REGISTERED MAIL postmarked October 16, 2023** will be honored with an application even if the amount exceeds the two thousand (2,000) limit specified.

**THE PROGRAM WILL THEN BE CLOSED AND NO MORE LETTERS WILL BE HONORED.** The same applies if the total amount is not filled on each succeeding day up to October 27, 2023.

**LETTERS SENT BY REGISTERED MAIL** for an Apprentice application must contain **NAME** (Print) and **MAILING ADDRESS INCLUDING ZIP CODE**. Anyone who does not meet the minimum requirements outlined in this notice should not request an application.

The Apprentice Program of the Electrical Industry of Local Union No. 3 will include a minimum of 35 hours per week-on-the-job training for four years plus a mandatory attendance at related instruction of four (4) hours per week classroom instruction in Electrical Theory and three (3) hours per week in college courses toward an associate degree. The fifth and final period will consist of a minimum 35 hours per week of work and four (4) hours per week of related instruction for 18 months.

**ALL APPLICANTS MUST MEET THE FOLLOWING MINIMUM REQUIREMENTS TO QUALIFY FOR PROCESSING:**

1. AGE: Must be 18 years old by December 31, 2023.
2. EDUCATION:  
Official transcripts from all high schools and/or colleges you attended. One year of High School algebra, or the equivalent.
3. RESIDENCE: Two (2) year residence in Greater New York Metropolitan Area immediately prior to receiving application. (Within sixty (60) mile radius of Columbus Circle, New York City).
4. APTITUDE TEST - NJATC / AIR Aptitude Test. Qualifying score of 3 or above.
5. PHYSICAL CONDITION – You must be physically able to perform all phases of the work required as determined by a physician selected by the Joint Apprentice Committee.

All applications will be received without regard to race, color, creed, national origin, sex or marital status. Each applicant must meet minimum requirements in each category to be considered for apprenticeship. Apprentices will be selected in order of their ranking.

**ALL APPLICATIONS MUST BE ACCOMPANIED BY A NON-REFUNDABLE APPLICATION FEE OF \$25.00**

The application fee is waived for applicants who are receiving public assistance. Proof of public assistance is required with application.

**PLEASE DO NOT MAIL ANY DOCUMENTS OR CURRENCY WITH YOUR LETTERS SENT BY REGISTERED MAIL.**

IT IS THE RESPONSIBILITY OF THE APPLICANT TO RETAIN THE RECEIPT FROM THE POST OFFICE FOR THE LETTERS SENT BY REGISTERED MAIL.

**PLEASE NOTE: A SEPARATE LETTER MUST BE SENT FOR EACH APPLICATION**